

SPECIALIST STOREKEEPER

Specialist storekeepers competently look after incoming commodities by checking their amount and condition as well as the accompanying documents.

In case of complaints they edit queries. If the goods were delivered properly, specialist storekeepers deposit them appropriately, partially by means of transport machines. The different commodities' stocks are recorded on a PC by the specialist storekeeper.

Furthermore, specialist storekeepers deal with the composition of outgoing

commodities, their packaging and accompanying documents.



Apprenticeship

Duration: 2 years

Dual system: attendance at vocational school twice a week

Major tasks

Store, check and despatch commodities

Prerequisites

- 🌀 School-leaving qualifications: Secondary Modern School, Secondary General School
 - 🌀 Sense of order
 - 🌀 Interest in logistical processes
 - 🌀 Ability to work as part of a team
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Requirements profile

Consultation and supervision of customers	☺☺
Interaction with technics	☺☺☺☺☺
Interaction with IT systems	☺☺
Independence and ability to organize	☺☺☺☺☺
Creativity	☺☺☺
Economy	☺☺☺☺
Foreign languages	☺☺
Ability to work as part of a team	☺☺☺☺☺

Apprenticeship training positions

KIRCHHOFF Automotive hires one apprentice at its location in Attendorn in every year and one apprentice at its location in Iserlohn in this profession every three years.

Apprenticeship locations and contact persons

KIRCHHOFF Automotive
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